

## Prevailing Wage Affidavit

It is the policy of Rutgers – The State University of New Jersey that all projects costing \$2,000 or more be performed in accordance with the New Jersey Prevailing Wage Act (N.J.S.A. 34:11-56.25 ET.SEQ.).

Workers employed in the performance of projects so defined must be paid the prevailing wage for their craft in the area in which the work is to be accomplished. Specific rates are established and maintained current by the Department of Labor and Industry. Contractors engaged in the performance of these projects must provide to Rutgers University certified payroll records in accordance with Prevailing Wage Regulations N.J.A.C. 12:60-6-1. The general contractor is responsible for the submission of certified payroll records of all their hired subcontractors. Rutgers University may remove any vendor from the bidders list for noncompliance with the New Jersey Prevailing Wage Regulations. The wage determination rates are available from the Department of Labor and Industry, Trenton, New Jersey, Phone: 609-292-2259.

In addition, the University requires that any contractor bidding or performing work on University projects not discriminate against any employee or applicant because of race, creed, color, religion, national origin, ancestry, age, marital status, affectional or sexual orientation, sex, or liability for military service.

This solicitation for bid is made with the express provision that you comply fully with all of the above requirements and so signify this intent by completing the attached affidavit, which must be returned with the bid.

A handwritten signature in black ink, appearing to read "Kevin Lyons".

Kevin Lyons, Ph. D.  
Director, Purchasing Department



## Prevailing Wage Affidavit

**TO:** Rutgers – The State University of New Jersey

The undersigned is a contractor bidding on the contract for \_\_\_\_\_ on the campus of Rutgers – The State University of New Jersey.

I hereby certify that:

1. This company is registered with the New Jersey Department of Labor pursuant to the terms of the Public Works Contractor Registration Act (P.L. 1999, Chapter 238) and will maintain such registration in effect during the term of this contract.
2. Each and every worker employed by it on the work under this contract will be paid an hourly wage of not less than the prevailing rate of wages established by the Commissioner of Labor and the State of New Jersey.
3. An accurate record showing the name, craft, or trade, an actual hourly rate of wages paid to each worker employed in connection with this project will be kept by it throughout the construction period of this project. These records will be preserved for a period of three (3) years from the date of completion of the contract. These records will be open at all reasonable hours to inspection by authorized officers and employees of Rutgers – The State University of New Jersey and to the Commissioner of Labor and Industry of New Jersey or his authorized agents.
4. No employee or applicant will be discriminated against because of race, creed, color, religion, national origin, ancestry, ages, martial status, affectional or sexual orientation, sex, or liability for military service.
5. The neuter gender when used herein shall include all persons and corporations and words used in the singular shall include works in the plural where the text of the instrument so requires.

**THIS ENCLOSURE MUST BE COMPLETED, SIGNED, NOTARIZED, AND RETURNED WITH THE BID OR YOUR BID WILL BE INVALID.**



# Prevailing Wage Affidavit Verification by a Corporation

State of New Jersey)

)SS

County of

The undersigned being duly sworn according to law on his/her oath deposes and says: I am \_\_\_\_\_ of the certifier of the foregoing affidavit; I have read the affidavit statement; I know the contents thereof; the contents thereof are true to my own knowledge; as \_\_\_\_\_ I have full authority to execute the said affidavit.

IN WITNESS WHEREOF, the said parties have hereunto set their hands or caused these presents to be signed by their proper corporate officers and caused their proper corporate seal to be hereto affixed, the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

TO BE COMPLETED BY A CORPORATION

Attest: (Name of Corporation)

By: (Affix Corporate Seal)

Business Address:

Sworn and subscribed to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Notary Public:



# Prevailing Wage Affidavit Partnership or Individual Contractor

State of New Jersey)

)SS

County of

The undersigned being duly sworn according to law on his/her oath deposes and says: I am the certifier of the foregoing affidavit; I know the contents thereof; the contents thereof are true to my own knowledge.

TO BE COMPLETED BY AN INDIVIDUAL OR PARTNERSHIP:

In the presence of:

Witness:

Type of Verification:  Individual Principal       Partnership

Address:

Business Address:

By:

Sworn and subscribed to before me this      day of      , 20      .

Notary Public:

## **Contractor Registration Advisement For Public Works Projects**



“The Public Works Contractor Registration Act” (P.L. 1999, c.238), became effective April 11, 2000. Under the Act, no contractor/subcontractor is permitted to bid on or engage in any contract for public work, as defined in section 2 of P.L. 1963, c.150 (C.34:11-56.26), unless that contractor/subcontractor is registered with the New Jersey Department of Labor. The Act provides that upon registration with the Department, a public works contractor/subcontractor will be issued a certificate by the Department indicating compliance with the Act’s requirements. The registration fee has been set at \$300 per year. Upon the effective date of the Act, public bodies will be expected to request production of such a certificate from those bidding on or engaging in public works projects.

It is important to note that the term “public work” means construction, reconstruction, demolition, alteration, repair, or maintenance work, including painting and decorating, done under contract and paid for in whole or in part out of the funds of a public body, except work performed under a rehabilitation program, “ subject to the refinements stated N.J.S.A. 34:11-56.26(5).

Registration forms, copies of the Act, and other relevant information will be available January 2000. To be placed on our mailing list please contact:

Contractor Registration Unit  
New Jersey Department of Labor  
Division of Wage & Hour Compliance  
P.O. Box 389  
Trenton, New Jersey 08625-0389  
Telephone: 609/292-9464  
Fax: 609/633-8590  
Email: [contreg@dol.state.nj.us](mailto:contreg@dol.state.nj.us)